

UNITED STATES DISTRICT COURT  
FOR THE  
NORTHERN DISTRICT OF NEW YORK

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TRANSCRIPT FEES FOR UNITED STATES COURT REPORTERS

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**GENERAL ORDER 3**

Pursuant to the authorization of the Judicial Conference of the United States, it is hereby

**ORDERED** that; the following maximum allowable transcript rates *per-page* may be charged by Official Court Reporters for the Northern District of New York, as well as any Contract or Per Diem Court Reporter. The rates reflected below shall remain in effect until further order of this Court.

It is further **ORDERED** that; the Clerk of Court post the fee schedule in a prominent location at each office of the Clerk and post it to the Court Web page at [www.nynd.uscourts.gov](http://www.nynd.uscourts.gov). Issues regarding billing by members of the public or bar should be brought to the attention of the Clerk of Court.

	Original	Copy to Each Party	Each Add'l Copy to the Same Party
<b>Ordinary Transcript:</b> A transcript to be delivered within thirty (30) calendar days after receipt of an order.	\$4.00	\$1.00	\$0.70
<b>14-Day Transcript:</b> A transcript to be delivered within fourteen (14) calendar days after receipt of an order.	\$4.70	\$1.00	\$0.70
<b>Expedited Transcript:</b> (7 day) A transcript to be delivered within seven (7) calendar days after receipt of an order.	\$5.35	\$1.00	\$0.70
<b>3-Day Transcript:</b> A transcript to be delivered within three (3) calendar days after receipt of an order.	\$6.00	\$1.20	\$0.85
<b>Daily Transcript:</b> A transcript to be delivered on the calendar day following receipt of the order (regardless of whether that calendar day is a weekend or holiday), prior to the normal opening hour of the clerk's office.	\$6.70	\$1.35	\$1.00
<b>Hourly Transcript:</b> A transcript of proceedings to be delivered within two (2) hours from receipt of the order.	\$8.00	\$1.35	\$1.00
<p><b>Realtime Transcript:</b> A draft unedited transcript produced by a certified realtime reporter as a byproduct of realtime to be delivered electronically during proceedings or immediately following receipt of the order. The fees for Realtime Transcripts are based on the number of Feeds to the Parties in the Courtroom.</p> <p>A realtime "feed" is the electronic data flow from the court reporter to the computer of each person or party ordering and receiving the realtime transcription in the courtroom.</p>	One Feed, \$3.40; two-to-four feeds, \$2.35; five or more feeds \$1.65	n/a	n/a

At its September 2022 meeting, the Judicial Conference approved increases to the original and copy transcript fee rates for fiscal years 2024 and 2025. This would result in an approximately 10 percent increase in each of these fiscal years subject to the availability of funds, for an approximately 20 percent increase overall, which equates to what the transcript rates would have been if the rates had been increased on an annual basis since the last rate increase in 2007. (JCUS-SEP 22)

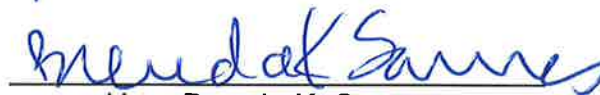
At its March 2018 meeting, the Judicial Conference approved a new 3-day transcript delivery category, defined as “a transcript to be delivered within three (3) calendar days after receipt of an order,” with rates of \$5.45 per page for original transcript, \$1.05 per first copy page, and \$0.75 per additional copy page to the same party. (JCUS-MARCH 18)

At its September 2011 session, the Judicial Conference amended the maximum realtime transcript rate policy adopted in March 1999 to eliminate the requirement that a litigant who orders realtime services in the courtroom must purchase a certified transcript (original or copy) of the same pages of realtime unedited transcript at the regular rates. (JCUS-SEP 11)

### **Transcript in CJA Cases**

In multi-defendant cases involving CJA defendants, no more than one transcript should be purchased from the court reporter on behalf of CJA defendants. One of the appointed counsel or the clerk of court should arrange for the duplication, at commercially competitive rates, of enough copies of the transcript for each of the CJA defendants for whom a transcript has been approved. The cost of such duplication will be charged to the CJA appropriation. This policy would not preclude the furnishing of duplication services by the court reporter at the commercially competitive rate.

DATED this 22<sup>nd</sup> day of September, 2023 at \_\_\_\_\_, New York.



Hon. Brenda K. Sannes  
Chief U.S. District Judge

As adopted in March 1996, it is the policy of the Judicial Conference that effective June 1, 1996, a new category of “realtime unedited transcript” has been established. Realtime unedited transcript is defined as “a draft transcript produced by a Certified Realtime Reporter (CRR) as a byproduct of realtime to be delivered electronically during the proceedings or immediately following adjournment.” Realtime includes the following services:

- The instantaneous translation of the proceedings on a computer monitor.
- The opportunity to scroll forward and backward, search the record for key words or phrases and mark portions of the text using viewer/annotation software.
- The realtime unedited transcript delivered during the proceedings or at the end of the day.

A realtime unedited transcript must be clearly marked as such with a header or footer which appears at the top or bottom of each page of transcript stating, "Realtime Unedited Transcript Only." The realtime unedited transcript should not include an appearance page, an index, or a certification. It should include any notations made to the electronic file by the ordering party during the proceedings. The realtime transcript provided in electronic form may not contain any protection or programming codes that would prevent copying or transferring the data.

All parties requesting realtime services shall be responsible for providing their own personal computers, viewer/annotation software, and monitors. Upon the request of the parties, reporters may make equipment and software available at no additional charge. The Court Reporter shall provide wiring and data communications connections needed to provide realtime services to these persons. Parties should coordinate and pre-test their equipment with the Court Reporter before official proceedings begin.

A Court Reporter providing realtime unedited transcript should offer comparable services to all parties to the proceeding. The primary purpose of realtime unedited transcript is to provide access to a draft transcript of the proceedings at the end of each day. It is not intended to be used in subsequent proceedings for impeachment or for any other purpose, including further distribution.

It should be noted that when realtime unedited transcript is provided, there may be two versions of the transcript for one proceeding—unofficial and official. The realtime unedited transcript may contain errors, some of which could change the accuracy or meaning of the testimony. A realtime unedited transcript will not satisfy the requirement for the reporter to provide or file a certified transcript with the district court clerk or as the record on appeal.