


Criminal Case Cover Sheet
United States District Court - Northern District of New York

Please complete one Cover Sheet for each named defendant.

Citation and Count Information is to be recorded on Page 2.
Cover sheets are to be submitted to the Clerk at the time of filing.
See Local Rule of Criminal Procedure 57.1.

☐ COMPLAINT ☐ INFORMATION ☐ INDICTMENT ☐ SUPERSEDING

Is the Accusatory Instrument to be Sealed? ☐ No ☐ Yes  If yes, please provide a Sealing Order.

Place of Offense: Choose an item. County _____

Related Case Information

Magistrate Judge Case Number: _____
Search Warrant Case Number (Misc. Number) _____
Wire Tap/Pen Register/2703 Non-disclosure Order (Misc. Number) _____

Superseding Indictment _____ Docket Number _____
Same Defendant _____ New Defendant _____

Is the Related Case Sealed? ☐ Yes ☐ No (If related case is no longer sealed, please provide unsealing order)

Defendant Information

Juvenile? ☐ No ☐ Yes  Please Include A Sealing Order (18 U.S.C. 5038).

Defendant Name _____

Alias Name _____

Address _____

Birth date _____ SS# _____ Sex ☐ M ☐ F Race: _____

Nationality: _____

Interpreter? ☐ No ☐ Yes  ☐ Unknown List Language and/or Dialect: _____

Defendant's Location Status

Location Status: _____ Arrest Date: _____

☐ Already in Federal Custody as of _____ in _____

☐ Already in State Custody Current Location: _____

☐ On Pretrial Release

☐ Fugitive

U. S. Attorney Information

Assistant United States Attorney: _____ Bar Roll #: _____

Date: _____ Office: Choose an item.

Matter Citation & Count Form

Instructions:

- a) List Title & Section of Statute (Index/Key Code) for each count.
- b) Please list only one (1) count on each line.
- c) Include a short description of the Title & Section.
- d) List all named defendants associated with each count.
- e) Attach additional pages if necessary.

United States vs. _____ Case No. _____

Title & Section	Description of Offense	Count	Defendant(s)
			List all defendants associated with the case