

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF NEW YORK

FEE SCHEDULE - Effective December 1, 2023

FILING FEES

Civil Complaint (and Pet. for Removal)	\$350.00
Administrative Fee	\$ 55.00
Total due	\$405.00
Miscellaneous Filing Fee ¹	\$52.00
Appeal from District Court Judgment to Circuit Court of Appeals	\$555.00
Administrative Fee	\$ 50.00
Total due	\$605.00
Appeal from Magistrate's Judgment of Conviction to District Court (Misd Case)	\$41.00
Application for Writ of Habeas Corpus	\$5.00
CVB Processing fee for a petty offense charged on a federal violation notice	\$30.00
Filing an action brought under Title III of the Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996 ²	\$7,202.00

MISCELLANEOUS FEES

Certificate of Conviction	\$12.00
Certifying a document	\$12.00
Transcript of Judgment	\$12.00
Exemplification of Document	\$24.00
Apostille Fee	\$50.00
Search Fee (per name or item searched)	\$34.00
Returned Check Fee due to insufficient funds	\$53.00

RECORDS RETRIEVAL

-Retrieval of ONE BOX of records from Federal Records Center / National Archives	\$70.00
-For each additional box retrieved, per box	\$43.00
Electronic Record Retrieval from FRC PLUS FRC - PER PAGE FEE	\$20.90 + \$0.65/pp

COPIES / PRINTING / REPRODUCTION

Photocopies (per page court fee)	\$0.50
Printing copies of any record or document accessed electronically at a public terminal (per page)	\$0.10
Printing/Postage of NDNY Local Rules	No Charge
Reproduction of Tape, DVD, electronic record stored outside CM/ECF, or Audio/ Digitally Recorded Court Proceeding	\$34.00
Each Microfiche sheet of film or microfilm jacket copy of any court record, where available	\$7.00

ADMISSION RELATED

Admission Fee (Permanent) (includes Certificate of Admission)	\$249.00
Admission Fee (Pro Hac Vice - per case)	\$100.00
Biennial Attorney Admission Reg Fee ³	\$50.00
Certificate of Good Standing	\$21.00
Duplicate Certificate of Admission	\$21.00

PACER (Public Access to Court Electronic Records)

PACER/Electronic Access to Court Data through Internet (not to exceed \$3.00 for a single document; Attachments are considered separate documents)(per page)	\$0.10
PACER - Search of court records by PACER Service center (per name or item searched)	\$30.00
PACER - Electronic access to digital audio file of a district court hearing (per audio file) (when available)	\$2.40
PACER - fee for check paid to PACER Service Center which is returned for lack of funds	\$53.00

TRANSCRIPT FEES - Refer to [General Order #3](#)

¹ Miscellaneous filing fees are charged for filing any document that is not related to a pending case or proceeding. This fee is applicable to the filing of a petition to perpetuate testimony, Rule 27(a), FRCP, the filing of papers by trustees under 28 U.S.C. Section 754, the filing of letters rogatory or letters of request, registering of a judgment from another district pursuant to 28 U.S.C. Section 1963 (Registration of Foreign Judgment), Power of Attorney, and an Apostille (See Apostille procedure).

² This fee is in addition to the filing fee prescribed in 28 U.S.C. 1914(a) for instituting a civil action other than a writ of habeas corpus.

³ Collected every two years in accordance with Local Rule 83.1(a)(5).