

## **LEGAL EXCUSES**

If you fall within a category listed below, and are requesting to be excused, you **must list** at least one of the numbers below which apply to your situation on *the back* of the **Juror Information Form** or through the court's eJuror website. If you are using the eJuror website, you will be provided with an excuse menu option after your successful submission of the required form.

Your reason(s) for excuse **must** be fully explained. You will be notified of the Court's decision before the term begins.

- 1) Any person who has served as a grand or petit juror in a **state or federal** court during the past two years. This excuse is only valid if you **appeared** for at least one day of service. *To claim this exclusion, proof is **REQUIRED**. Proof can be faxed to the jury office at (315) 234-8501.*
- 2) Persons having the active care and custody of a child or children less than twelve years of age whose health and/or safety would be jeopardized by their absence for jury service. Individuals who are working and have child care available during normal business hours (8:30 a.m. to 5:00 p.m.), do not qualify for this excuse.
- 3) A person who is essential to the care of the aged or infirm persons. This excuse applies only to individuals who are unpaid full time care givers during normal business hours.
- 4) Persons more than seventy years of age. *Please indicate your wish to be excused on the back of the Juror Information Form.*
- 5) Volunteer safety personnel who serve a public agency in an official capacity, without compensation, as firefighters or members of a rescue squad or ambulance crew. *Please provide the name of the agency and your position on the back of the Juror Information Form or in the "Additional Information" box on the court's eJuror website.*
- 6) Actively practicing attorneys, physicians, dentists, clergy, and registered nurses. *Please specify on the back of the Juror Information Form or in the "Additional Information" box on the court's eJuror website.*
- 7) Sole proprietor of a business.
- 8) Undue hardship due to excessive distance/mileage. *Please state mileage **and describe hardship** on the back of the Juror Information Form.*
- 9) Persons for whom jury service would entail undue hardship or extreme inconvenience. *Please fully explain your request on the back of the Juror Information Form or in the "Additional Information" box on the court's eJuror website.*
- 10) **FULL-TIME COLLEGE STUDENTS:** Please indicate your **expected date of graduation** on the back of your Jury Information Form or in the "Additional Information" box in eJuror. Your service will be postponed until after you've completed your studies. A parent may complete the form on your behalf.

**NOTE: Requests made subsequently to the submission of your juror information form may be submitted by electronic mail, regular mail, or through the court's eJuror website. NO excusal or deferral requests will be accepted by telephone.**