
**APPLICATION FOR APPOINTMENT AS ALTERNATIVE DISPUTE
RESOLUTION (ADR) ARBITRATOR/MEDIATOR/EVALUATOR**

**IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF NEW YORK**

I AM APPLYING FOR APPOINTMENT AS:

* Note - You may apply for one or all of the following programs

ARBITRATOR (LR 83.7)

MEDIATOR (LR 83.11-1)

EARLY NEUTRAL EVALUATOR (LR 83.12-1)

1. NAME: _____

OFFICE
ADDRESS: _____

SOCIAL SECURITY NUMBER: _____

TAX I.D. NUMBER: _____

OFFICE PHONE: _____

2. DATE ADMITTED TO NEW YORK STATE BAR: _____

DATE ADMITTED TO PRACTICE BEFORE THE NORTHERN DISTRICT OF NEW
YORK: _____ **BAR ROLL #** _____

3. DATE ADMITTED TO PRACTICE BEFORE THE HIGHEST COURT OF A STATE
(**OTHER THAN NEW YORK**): _____

COURT: _____

DATE OF ADMISSION: _____

4. SET FORTH BRIEFLY IN CHRONOLOGICAL ORDER, WITH DATES, THE NATURE OF YOUR PRACTICE OF LAW SINCE ADMISSION TO THE BAR:

5. ARE YOU PRESENTLY ENGAGED IN THE ACTIVE PRACTICE OF LAW IN THE NORTHERN DISTRICT OF NEW YORK?

YES: _____ NO: _____

6. STATE BRIEFLY THE NATURE OF YOUR PRESENT PRACTICE:

7. WHICH OF THE FOLLOWING BEST DESCRIBES YOUR PRESENT PRACTICE OF LAW?

CHECK ONE

(A) MY PRACTICE PRIMARILY CONSISTS OF REPRESENTING DEFENDANTS -

(B) MY PRACTICE PRIMARILY CONSISTS OF REPRESENTING PLAINTIFFS -

(C) MY PRACTICE CANNOT BE DESIGNATED AS EITHER (A) OR (B)

8. IF YOU CHECKED 7 (A) OR (B), WILL YOU REPRESENT TO THE COURT THAT YOU WILL BE ABLE TO ACT AS A MEMBER OF THE ALTERNATIVE DISPUTE RESOLUTION PANEL, AND JUDGE WITHOUT BIAS, PREJUDICE, FAVOR AS TO EITHER THE PLAINTIFF OR DEFENDANT IN ANY CASE TO WHICH YOU ARE ASSIGNED?

YES: _____

NO: _____

9. PLEASE LIST THE NAME (S) OF A JUDGE, OR JUDGES (INCLUDING BANKRUPTCY AND MAGISTRATE-JUDGES) OF THIS COURT BEFORE WHOM YOU HAVE APPEARED OR WHO OTHERWISE MAY HAVE KNOWLEDGE OF YOUR QUALIFICATIONS.

10. IF YOU HAVE NOT NAMED ANY JUDGE OF THIS COURT IN ANSWER TO QUESTION # 9, PLEASE LIST ANY OTHER FEDERAL JUDGES OR STATE JUDGES BEFORE WHOM YOU HAVE APPEARED OR WHO MAY OTHERWISE HAVE KNOWLEDGE OF YOUR QUALIFICATIONS.

11. HAVE YOU EVER BEEN DISCIPLINED BY ANY COURT OR ADMINISTRATIVE OFFICE OF THE COURT? IF **“YES”**, GIVE DETAILS.

YES: _____ NO: _____

12. HAVE YOU EVER SERVED AS AN ARBITRATOR/ MEDIATOR/ EVALUATOR IN THE FEDERAL COURT SYSTEM? IF **“YES”** PLEASE STATE WHERE AND WHEN.

YES: _____ NO: _____

13. HAVE YOU EVER SERVED AS AN ARBITRATOR/ MEDIATOR/ EVALUATOR IN ANY STATE COURT? If **“YES”** PLEASE STATE WHERE AND WHEN.

YES: _____ NO: _____

14. HAVE YOU EVER REPRESENTED A PARTY IN A CASE THAT WENT TO ANY FORM OF ALTERNATIVE DISPUTE RESOLUTION (ADR)? IF SO, CHECK:

FEDERAL: _____ STATE: _____

YEAR: _____ WHAT COURT: _____

TYPE OF ADR FORUM: _____

15. PLEASE SET FORTH ANY ADDITIONAL INFORMATION YOU BELIEVE WOULD BEAR UPON YOUR QUALIFICATIONS TO SERVE AS AN ARBITRATOR/ MEDIATOR/ EVALUATOR

16. IN THE EVENT THAT YOU ARE APPOINTED, WOULD YOU BE WILLING ON OCCASION TO SERVE ON “SHORT NOTICE” IN SITUATIONS WHERE, FOR SOME REASON, THE PERSON ORIGINALLY APPOINTED IS NOT AVAILABLE?

YES: _____ NO: _____

17. PLEASE CHECK THE DIVISIONS WHERE YOU WOULD BE WILLING TO SIT AS AN ADR APPOINTEE:

NOTE: YOU WILL NORMALLY BE ASKED TO SERVE IN THE CITY WHERE YOU MAINTAIN YOUR PRACTICE, BUT OCCASIONS MAY ARISE WHEN THE COURT WILL NEED ADR APPOINTEES FROM OTHER LOCATIONS.

ALBANY: _____ BINGHAMTON: _____ SYRACUSE: _____

UTICA: _____ WATERTOWN: _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

SIGNATURE

DATE: _____

*** PLEASE COMPLETE THE ATTACHED REQUEST FOR BIOGRAPHICAL DATA.**

**REQUEST FOR BIOGRAPHICAL SKETCH
RE: ADR APPLICATIONS**

Kindly provide us with the attached biographical sketch to be included with your ADR application.

The biographical sketch is necessary to assist the Court in reviewing your application, and later to assist litigants in making the selection of an arbitrator, Mediator, or early Neutral Evaluator to hear their case.

Your biographical sketch will be sent to counsel for selection purposes in a case referred into the ADR program.

Since your application will not be released when a strike list of randomly selected ADR appointees is sent to the parties and /or their attorneys, the biographical sketch will allow counsel of record to make the best choice on behalf of their client.

Please return your completed ADR application and biographical sketch to:

LAWRENCE K. BAERMAN, CLERK
U.S. DISTRICT COURT
James T. Foley U.S. Courthouse
445 Broadway Room 345
Albany, New York 12207-2936

Attn.: Ken Wasley, ADR Administrator

Sincerely,

Lawrence K. Baerman, Clerk

**ADR BIOGRAPHICAL SKETCH
NORTHERN DISTRICT OF NEW YORK**

Name: _____

Office Address: _____

Phone/Fax: _____ / _____

Date and Place of Birth: _____

Education:

Undergraduate Degree: _____

Date: _____

Major: _____

Law School: _____

Date Admitted to New York Bar: _____

Membership in Legal/Civic Organizations:

ADR Experience:

Nature of Practice/ Area of specialization:

