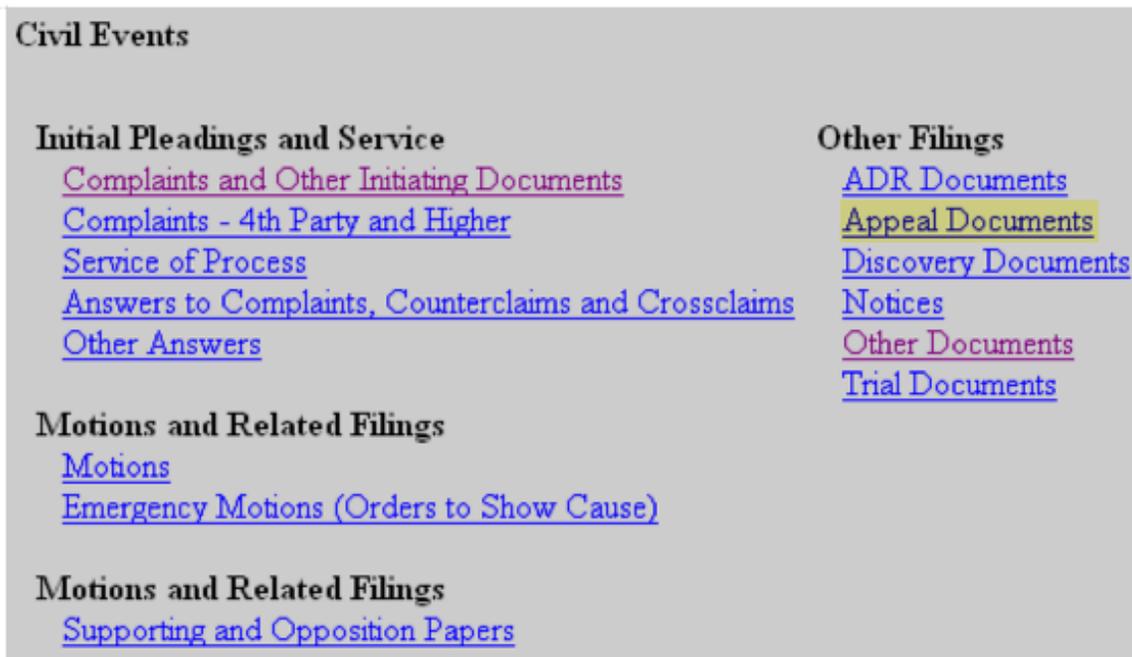


FILING- NOTICE OF APPEAL IN A CIVIL OR CRIMINAL CASE

A Filing User shall file all Notices of Appeal electronically in CM/ECF. Effective **October 11, 2007**, payment for appeal fees will be made through CM/ECF's Internet Credit Card Payment site (pay.gov). The Filing User will be prompted to enter credit card information while filing the Notice of Appeal event. Any document that requires a filing fee (e.g. Complaint/Notice of Removal, Motion for Pro Hac Vice Admission) must also be paid by credit card through pay.gov.

The attorney will log into CM/ECF and docket the appeal in the specific case. For example, the below screens illustrate what the filing user will see as the appeal in a **civil case** is filed, and the fee is paid via pay.gov. **The event operates similarly in criminal.**

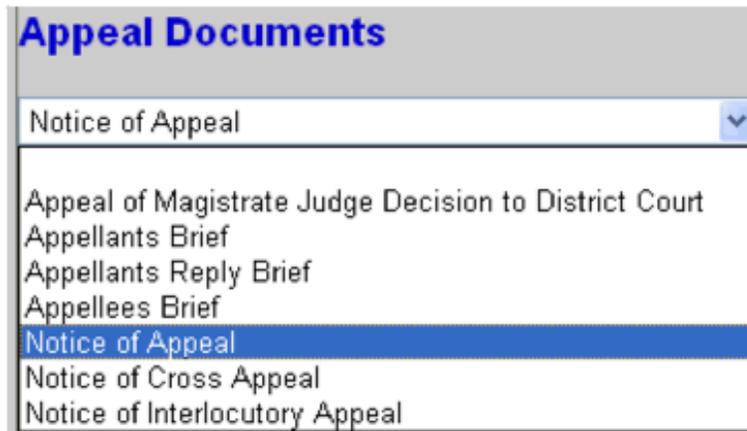
1. **Select Appeal Documents**



The screenshot displays the 'Civil Events' menu with the following structure:

- Civil Events**
 - Initial Pleadings and Service**
 - [Complaints and Other Initiating Documents](#)
 - [Complaints - 4th Party and Higher](#)
 - [Service of Process](#)
 - [Answers to Complaints, Counterclaims and Crossclaims](#)
 - [Other Answers](#)
 - Motions and Related Filings**
 - [Motions](#)
 - [Emergency Motions \(Orders to Show Cause\)](#)
 - Motions and Related Filings**
 - [Supporting and Opposition Papers](#)
 - Other Filings**
 - [ADR Documents](#)
 - [Appeal Documents](#)
 - [Discovery Documents](#)
 - [Notices](#)
 - [Other Documents](#)
 - [Trial Documents](#)

2. **Select Notice of Appeal; Hit Next**

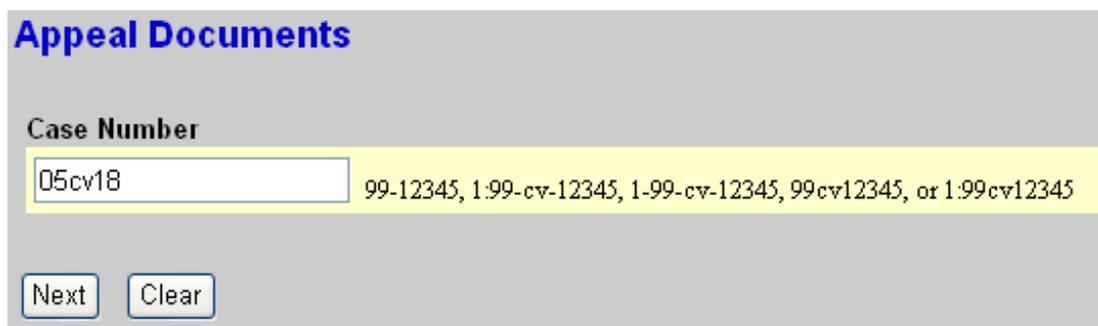


Appeal Documents

Notice of Appeal

- Appeal of Magistrate Judge Decision to District Court
- Appellants Brief
- Appellants Reply Brief
- Appellees Brief
- Notice of Appeal**
- Notice of Cross Appeal
- Notice of Interlocutory Appeal

3. **Enter Case Number and Hit Next**



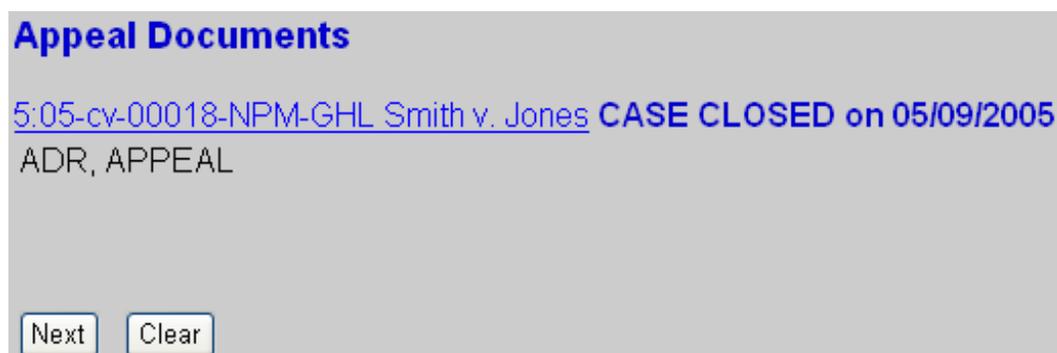
Appeal Documents

Case Number

05cv18 99-12345, 1-99-cv-12345, 1-99-cv-12345, 99cv12345, or 1-99cv12345

Next Clear

4. **Case Number and Name Will Appear; Hit Next**



Appeal Documents

[5:05-cv-00018-NPM-GHL Smith v. Jones](#) **CASE CLOSED on 05/09/2005**
ADR, APPEAL

Next Clear

5. **Attach the Necessary Documents to be filed with the Notice of Appeal; Hit Next**

Appeal Documents
[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005
ADR, APPEAL

Select the **pdf** document (for example: C:\199cv501-21.pdf).

Filename
C:\Documents and Settings\mcallister\De

Attachments to Document: No Yes

6. **Select the Filing Party; Hit Next**

Appeal Documents
[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005
ADR, APPEAL

Select the **filer**.

Select the **Party**:

[Add/Create New Party](#)

7. See Messages regarding Fee and selecting order and/or judgment being appealed; Hit Next.

Appeal Documents

[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005

ADR, APPEAL

FRAP 3(e) requires the appeal filing fee to be paid to District Clerk, unless permission has been granted to proceed in forma pauperis. If fee is not paid, this appeal may be dismissed by the Court of Appeals.

On the next screen select order and/or judgment being appealed to link to this event.

Next

Clear

8. Complete the necessary information to link the appeal to a specific order; Hit Next

Appeal Documents

[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005

ADR, APPEAL

Should the document you are filing link to another document in this case?

Filed to

Documents to

Next

Clear

9. Select the Order/Judgment that is being appealed; Hit Next.

Appeal Documents
[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005
ADR, APPEAL

Select the appropriate event(s) to which your event relates:

05/09/2005 2 ORDER DISMISSING CASE. Signed by Judge Neal P. McCurn on 5/9/05.
(dictlmp,) (Entered: 05/10/2005)

05/13/2005 4 JUDGMENT (dictplp,)

03/08/2007 ORDER denying [] Motion for Leave to Proceed in forma pauperis. Signed by
Judge George H. Lowe on 3/8/2007. (drm,)

10. Read messages regarding In Forma Pauperis Status; Answer Yes or No (Y/N); Hit Next

Appeal Documents
[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005
ADR, APPEAL

Do you have in forma pauperis status for this appeal Y/N?

or

Are you requesting in forma pauperis status for this appeal Y/N?

or

Are you filing this appeal on behalf of the USA Y/N?

11. **Message advising of Appeal Fee will Appear; Hit Next. Payment screen will load–this may take a few seconds.**

Appeal Documents
[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005
ADR, APPEAL

Fee: \$455

12. Enter the payment information. Please note that all fields with **RED *** are required; Hit Continue with Plastic Card Payment.

Pay Via Plastic Card (PC) (ex: American Express, Diners Club, Discover, Mastercard, VISA)

Required fields are indicated with a red asterisk *

Account Holder Name: *

Payment Amount: \$455.00

Billing Address: *

Billing Address 2:

City:

State / Province: ▼

Zip / Postal Code:

Country: ▼ *

Card Type: ▼ *     

Card Number: * (Card number value should not contain spaces or dashes)

Security Code: * [Help finding your security code](#)

Expiration Date: ▼ * / ▼ *

Select the "Continue with Plastic Card Payment" button to continue to the next step in the Plastic Card Payment Process.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

13. Authorize Payment; Enter email address and check Authorization Box; Hit Submit Payment.

Address Information

Account Holder Name: strain51
860 University
Billing Address: Building
Billing Address 2:
City:
State / Province:
Zip / Postal Code: 13202
Country: USA

Account Information

Card Type: Visa
Card Number: *****1111
Expiration Date: 11 / 2019

Payment Information

Payment Amount: \$455.00
Transaction Date and Time: 10/11/2007 15:17 EDT

Email Confirmation Receipt

To have a confirmation sent to you upon completion of this transaction, provide an email address and confirmation below.

Email Address:

Confirm Email Address:

CC:

Separate multiple email addresses with a comma

Authorization and Disclosure

Required fields are indicated with a red asterisk *

I authorize a charge to my card account for the above amount in accordance with my card issuer agreement. *

Press the "Submit Payment" Button only once. Pressing the button more than once could result in multiple transactions.

Note: Please avoid navigating the site using your browser's Back Button - this may lead to incomplete data being transmitted and pages being loaded incorrectly. Please use the links provided whenever possible.

14. Finalize Docket Text; Hit Next.

Appeal Documents

[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005

ADR, APPEAL

Docket Text: Modify as Appropriate.

NOTICE OF APPEAL as to [2] Order Dismissing Case by Dennis Smith. Filing fee \$ 455, receipt number 150129. (strain51,)

Next

Clear

15. Notice of Electronic Filing (NEF) Screen is last screen for docketing the Notice of Appeal; Ensure all necessary parties have been served via ECF or traditionally, if applicable.

Appeal Documents

[5:05-cv-00018-NPM-GHL Smith v. Jones](#) CASE CLOSED on 05/09/2005

ADR, APPEAL

U.S. District Court

Northern District of New York - Main Office (Syracuse) [TEST - Version 3.0.5]

Notice of Electronic Filing

The following transaction was entered by strain51, on 10/10/2007 at 2:47 PM EDT and filed on 10/10/2007

Case Name: Smith v. Jones

Case Number: [5:05-cv-18](#)

Filer: Dennis Smith

WARNING: CASE CLOSED on 05/09/2005

Document Number: [24](#)

Docket Text:

NOTICE OF APPEAL as to [2] Order Dismissing Case by Dennis Smith. Filing fee \$ 455, receipt number 150129. (strain51,)

5:05-cv-18 Notice has been electronically mailed to:

strain51 mcallist@nynd.uscourts.gov

5:05-cv-18 Notice has been delivered by other means to: